

**LOS ANGELES HARBOR AREA CEMETERY DISTRICT
Meeting of the Board of Trustees**

Wednesday, January 4, 2023, at 6:00 p.m.

Join with Google Meet

Meeting ID

meet.google.com/otn-akqp-sqx

Phone Numbers

(US)+1 413-561-2117 PIN: 178 959 158#

**Historic Wilmington Cemetery
Board of Trustees**

Sergio Carrillo, President

Loraine F. Geluz, Vice President

Tony Fernandez, Secretary

Carol Maldonado, Trustee

Theresa M. Morales, Trustee

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the Ralph M. Brown Act.

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

2) CERTIFICATION OF AGENDA POSTING

3) FLAG SALUTE

4) ACTION ITEMS, DISCUSSION & POSSIBLE ACTION

5) STATUS ON FLAGPOLE PERMIT / PURCHASE FLAGPOLE (see attached) **TABLED TO FEB 1 2023
MEETING NO UPDATE EVERYTHING STILL AT STATUS QUO**

6) RECAP A MERRY CEMETRY EVENT, RECAP ANNUAL CEMETERY DINNER

7) 2022-2023 PROPOSED BUDGET (see attached).

8) ADOPT MEETING SCHEDULE AND EVENT CALENDAR (see attached).


9) MAINTENANCE OF GROUNDS Some markers facing Eubank and O St. are sinking in, loose dirt needs to see what is causing it. Place RED sprinkler FLAGS on sprinklers above ground so guests or vehicles won't trip, hurt themselves or break. Keep this as ongoing maintenance when watering cutting or trimming the grounds.)

NEXT MEETING FOR 6:00 PM WEDNESDAY JANUARY 4, 2023, AT WILMINGTON HISTORIC CEMETERY OR GOOGLE MEET

Item 5 FLAGPOLE REPLACEMENT


a) Flagpole project, possible placement of new flagpole site is far middle of the cemetery facing ICE container where there are 3 stationary yellow cautionary poles are located. **b)** There are ongoing several quotes being requested. **c)** Ongoing conversation has started with Sergio and the Office Supervisor Hahn for assistance. **d)** Tony Fernandez email sent to Department of Building Service and **e)** Department of Public Works for the process on permit has come to light a permit maybe required. Sergio Carrillo had tried to get information with Department of Building and Safety San Pedro in person but needed to make an appointment. **f)** Tony Fernandez had a Google Meet Tuesday 05/10/2022 with Fernando Navarrete Field Deputy for CD15. Fernando will provide the language for the Board to confirm and have on file but in short if we repair/replace it ourselves since its private property there is no need for permit. If we hire or have someone install it, then it needs a permit and other documents. Request further discussion on this item.







The Flagpole Company
The Flagpole Professionals
Est. 2000

Flagpole & Flag Size Chart







15ft
3'x5'




20ft
3'x5'




25ft
4'x6'




30ft
5'x8'




35ft
6'x10'




40ft
8'x12'




50ft
10'x15'



60ft
12'x18'



70ft
15'x25'



80ft
20'x30'

I want to fly to 2 flags.

20ft = 3'x5' & 3'x5'	25ft = 3'x5' & 3'x5'
30ft = 4'x6' & 3'x5'	35ft = 5'x8' & 4'x6'
40ft = 6'x10' & 5'x8'	45ft = 6'x10' & 5'x8'
50ft = 8'x12' & 6'x10'	60ft = 10'x15' & 6'x10'
70ft = 12'x18' & 8'x12'	80ft = 15'x25' & 12'x18'

Residential

- Average height for small home / limited space: 15ft
- Average height for a single story home: 20ft
- Average height for a 2 story home: 25ft
- Average height for an estate home: 30ft

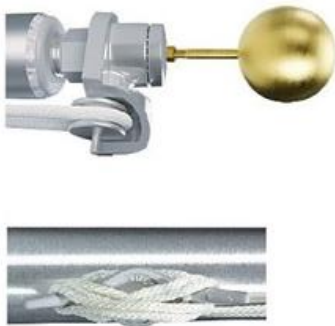
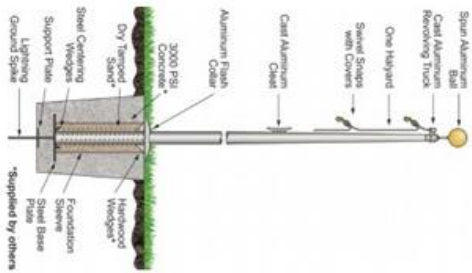
Commercial

- Average height for standard commercial bldg: 25ft & 30ft
- Average height for large commercial bldg: 35ft & 40ft
- Average height for a corporate complex: 40ft, 50ft & 60ft
- Average height for carwash, gas station's & dealerships: 60ft, 70ft & 80ft

Landmark Series Flagpoles: Dealerships, Storage Facilities & More : 100ft thru 200ft

Item 5 FLAGPOLE REPLACEMENT (continued)

Current lead time for flagpoles 30' & longer may take 4 to 8 weeks for delivery due to LTL delivery driver shortages.



Truck pulley may vary.

- Revolving truck assembly.
- Truck swivels back & forth with flag.
- Low maintenance.
- Perfect for flag raising ceremonies.
- Traditional / Classic.
- Superior strength & beauty.
- Our most popular choice!
- Ships common carrier freight.
- Made in the USA.
- Lifetime shaft warranty, restrictions may apply.

Setting the Standard, Traditional #1 Choice in the Industry!

Two Steps to Buying an External Halyard Aluminum Flagpole

- 1) Choose **Exposed Height**: 20ft to 80ft, using [Flagpole Size Chart](#)
- 2) Choose **Strength/Wind Load** using [Wind Speed Chart](#)

Item 5 FLAGPOLE REPLACEMENT (continued)

Application	Material	Type	Exposed Height	Strength/Wind Load
Showing 1 - 39 of 39 items				Sort By: <input type="text" value="Price low to high"/>
	20ft (1) Piece Wind Speed 120+ Mph 8 Butt Dia. x 188 Wall Thickness External Hayward Aluminum Flagpole	Flagpole		Regular: \$1745.95 Sale Price: \$1745.95
	20ft (1) Piece Wind Speed 100 Mph 4 Butt Dia. x 125 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$1426.06 Sale Price: \$1373.95
	20ft (1) Piece Wind Speed 130 Mph 5 Butt Dia. x 125 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$1640.06 Sale Price: \$1490.95
	20ft (1) Piece Wind Speed 182 Mph 5 Butt Dia. x 188 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$1710.06 Sale Price: \$1652.95
	25ft (1) Piece Wind Speed 88 Mph 4 Butt Dia. x 125 Wall Thickness External Hayward Aluminum Flagpole			
	25ft (1) Piece Wind Speed 106 Mph 5 Butt Dia. x 125 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$1490.06 Sale Price: \$1569.95
	25ft (1) Piece Wind Speed 130 Mph 5 Butt Dia. x 150 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$1970.06 Sale Price: \$1927.95
	25ft (1) Piece Wind Speed 120+ Mph 8 Butt Dia. x 188 Wall Thickness External Hayward Aluminum Flagpole			Regular: \$2120.06 Sale Price: \$2173.95

Item 5 FLAGPOLE REPLACEMENT (continued)

passion-district.com



< >



**Solar Powered Flagpole Light
- All Night Long Last - LED**

\$64.90 ~~\$84.90~~ **SAVE \$20.00**

QUANTITY

We use cookies to ensure that we give you the best experience on our website. If you continue we'll assume that you understand this. [Learn more](#)

Item 7 BUDGET PROPOSAL 2022-2023

**LOS ANGELES HARBOR AREA CEMETERY DISTRICT
2022-2023 BUDGET**

INCOME	Account	Description	21-22 BUDGET	22-23 BUDGET
	400	Local Benefit Assessment	\$108,365.00	\$108,365.00
	401	Secured Property Tax Allocation	\$57,786.00	\$57,786.00
	404	Homeowner Property Tax Relief	0	0
	405	Delinquent Property Tax Penalties	0	0
	406	Intergovernmental Revenue	0	0
	407	Other Government Revenue	0	0
	408	Interest Income	0	0
	409	FMV COLA	0	0
	410	Grant Revenue	0	0
	500	Graves	0	0
	501	Open/Close	\$14,400.00	\$14,400.00
	502	Set Markers	\$3,000.00	\$3,000.00
	503	Vases	\$500.00	\$500.00
	504	Oil Royalties	\$13,000.00	\$13,000.00
	505	Miscellaneous Sales	0	0
	506	Saturday Services	0	0
	508	* Vaults	\$11,400.00	\$15,000.00
	510	Endowment	\$6,000.00	\$6,000.00
		TOTAL INCOME	\$214,451.00	\$218,051.00

* CURRENT Setting + Fee = \$ 817.97 * INCREASE 12/7/22 to \$ 1,250.00

EXPENSES	Account	Description	21-22 BUDGET	22-23 BUDGET
	603	Utilities	\$48,000.00	\$49,500.00
	604	Accounting	\$18,000.00	\$19,500.00
	606	Insurance	\$0.00	\$0.00
	607	Audit	\$6,500.00	\$6,500.00
	608	Telephone (Includes Modem & Data)	\$1,100.00	\$2,600.00
	611	Supplies	\$0.00	\$2,500.00
	612	Maintenance/Repair	\$12,500.00	\$14,000.00
	614	Office Expenses	\$5,000.00	\$6,500.00
	615	Postage	\$100.00	\$250.00
	616	LA County Expense	\$3,100.00	\$4,600.00
	623	Workers Compensation	\$8,600.00	\$10,100.00
	627	Bank Charges	\$0.00	\$0.00
	630	Depreciation & Amortization Expenses	\$5,900.00	\$7,400.00
	632	Payroll Expenses	\$93,600.00	\$97,500.00
	650	Vault Expenses	\$9,120.00	\$10,620.00
	695	Outside Services	\$1,000.00	\$5,000.00
	696	Trenching	\$9,000.00	\$10,500.00
	700	Misc. Expenses	\$0.00	\$5,000.00
		TOTAL EXPENSES	\$221,520.00	\$252,070.00
		NET INCOME	(\$7,069.00)	(\$34,019.00)

Item 8 MEETING SCHEDULE

LOS ANGELES HARBOR AREA CEMETERY DISTRICT 2023

Board of Trustees Meeting Schedule

Meetings will be held on first Wednesdays at 6:00 p.m.

* January 4, 2023

February 1, 2023

March 1, 2023

April 5, 2022

May 3, 2022

June 7, 2022

July 5, 2022

August 2, 2022

September 6, 2022

October 4, 2022

November 1, 2022

December 6, 2022

All meetings will be held at 6:00 p.m. at the Wilmington Senior Citizens Center located at 1371 N. Eubank Avenue in Wilmington, CA.

If needed, the meeting could be moved to a virtual meeting. If so, all virtual meetings would be held via Google Meet. Information will be attached to Agenda.

** needs to be adopted by the Board of Trustees on January 4, 2023*

Item 8 EVENT SCHEDULE

LOS ANGELES HARBOR AREA CEMETERY DISTRICT 2023

Board of Trustees Event Schedule

TBA to be announced

January 2023

February 2023

March 2023

April **TBA**, 2023

Easter Day Event

May **TBA**, 2023

San Pedro Bay Historical Society

Author, educator and former cemetery trustee Olivia Cueva-Fernandez presented a 45-minute talk with a walk around the cemetery. Saturday 5/27/2022

May **TBA**, 2023 San Pedro Bay Historical Society

Preserving the memory of the Grand Army of the Republic and our ancestors who fought to preserve the Union 1861 – 1865 Sunday 5/29/2022

May **30**, 2023

Memorial Day

June 2023

July 2023

August 2023

September 2023

October **TBA**, 2023

The 4th Annual Dia De Los Muertos.

November **11**, 2023

Veterans Day

December **TBA**, 2023

2nd Annual A Merry Cemetery